

Minutes

Neerlandia Christian Education Society
Monday, June 8, 2020

Attendance: Kim Sybesma, Brett Seatter, Sheri Strydhorst, Annemiek Elzinga, Charlene Fleming, Geraldine Wierenga, Amanda Batty, Kym Peters
Absent: Katherine Nanninga

1. Call to Order

2. Adopt Agenda

3. Review and Approve NCES Minutes – May 11, 2020

- a. it was noted that Jesse Enns will not be retiring (as the May 11th minutes stated), he will be coming back next school year.
Charlene made a motion that we amend the minutes, with this change. Amanda 2nd the motion. All in favor. Carried.

4. Business from Minutes

- a. **Update on hot lunch from Janice on behalf of NCES**
 - i. Janice made the staff a Taco lunch, it was greatly appreciated by all staff
 - ii. Approximately \$100 was charged to the NCES account at NCOOP for groceries
- b. **Grade 9 - Graduation Gifts - Bibles**
 - i. Teachers are writing a little something in the devotionals.
 - ii. **ACTION: Annemiek will make sure that the bibles and devotionals are delivered to the grade 9.**
- c. **NCES preschool registration update:**
 - 12 students registered for Mon/Wed morning class. 7 students registered for Wed afternoon class. (update since meeting: 8 students are now registered for afternoon class as of June 9th)
 - Due to COVID, there are several restrictions/ procedures, the preschool would have to follow. As a board we felt that with all the restrictions and procedures that would have to be implemented, we won't start preschool in October. We will wait to resume preschool until the provincial COVID guidelines loosen up.
 - See attached preschool report
 - i. **ACTION: Sheri will be in touch with Jessica and will amend her contract to reflect the preschool postponement**
 - ii. **ACTION: Sheri will contact parents of preschool students to let them know of the postponement**

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VISION

1. Encourage excellence in learning, holding the Bible as the infallible Word of God.
2. Provide a strong support network of parents, guardians and community members who care about the students, staff, and school.
3. Actively participate in school life and discuss current issues pertaining to the school.

- We have been approved for the \$1500 government grant for COVID cleaning, disinfecting, training staff etc.
 - The government is requiring NCES to complete a weekly survey on preschool attendance and operations. Jill Olthuis has kindly agreed to complete this over the summer.
- d. **NCES treasurer duties/book keeper transition update - Katherine**
- i. The transition has not yet happened. Katherine absent.
 - ii. **ACTION: Sheri will touch base with Katherine and Charlene Nanninga about the transition.**
- e. **Ice cream cups left from cancelled hot lunch**
- i. The students will be returning technology, June 24 & 25. NCES board members will hand out the ice cream cups during that time.
 - ii. June 24 AM: Annemiek/ PM: Sheri
 - iii. June 25 AM: Geraldine/ PM: Charlene
 - iv. We will be standing outside to hand them out. To follow COVID protocols, this cannot occur in school or part of school. It will be one ice cream per student on a first come, first serve basis.

5. New Business

a. **Executive and non-executive positions:**

- i. Chairperson: Sheri Strydhorst
- ii. Vice Chair: Charlene Nanninga
- iii. Secretary: Annemiek Elzinga
- iv. Treasurer: Amanda Batty
- v. Correspondence: Katherine Nanninga
- vi. Preschool liaison: Kym Peters
- vii. PCCE: Geraldine Wierenga

b. **Changing Signing Authority**

- i. Since the we have new members on the board, the signing authority will have to get changed

ELECTRONIC MOTION: Katherine Nanninga made a motion that NCES will remove Randy Strydhorst and Charlene Nanninga from having signing authority on all NCES bank accounts. Amanda Batty as NCES Treasurer and Katherine Nanninga as NCES Correspondence will be granted signing authority on all NCES bank accounts. Kym Peters 2nd that motion, all board members submitted an email voting in favor of this motion, carried.

c. **Possible reimbursement of field trip costs**

- It was suggested that NCES help cover some of the field trip costs.
Discussed to allocate a certain dollar amount to each student for the year.

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- For the upcoming fiscal year, we will have reduced PPCE convention costs as the conference will be virtual rather than in-person. NCES will have to cover registration costs but not travel costs so we will have unallocated funds.
- We will revisit this decision each year
- Funds will be sent directly to the school, parents will not be individually reimbursed.
- Board members felt it was nice to have all the students benefit from the money that we raise.

Amanda made a motion that we pay \$10 per student from K- gr 9 for the 2020-21 school year, to help cover field trip costs. Charlene 2nd the motion. All in favor, carried.

d. Gifts for teachers that are leaving

- Bonita Raju, will not be coming back next school year. Her contract is done.
- ACTION:** Annemiek will send her a card on behalf of NCES to thank her.

e. Sending NCES associate membership letters to grandparents via students

- It was brought up at AGM, how to reach more people for associate memberships. With the increase of new families, not everyone is aware that they can become associate members. In the fall, we will send home a letter with students, that can be handed out to grandparents
- ACTION:** Sheri to draft associate membership letter to grandparents focusing on what the membership fees will be used for. Sheri to work with Debbie on distribution of the letter.

f. Other

- Annemiek purchased gifts for the 3 retiring board members, she will be in touch with them to drop them off. Annemiek requested to get reimbursed \$106.
- **ACTION:** Sheri to talk to Charlene Nanning and/or Katherine about reimbursing Annemiek.
- Kym Sybesma informed us that a NPCCS chromebook got damaged beyond repair at one of our students' home. This was an accident and not due to any purposeful abuse. We know that this family struggles financially. This chromebook needs to be replaced and we were wondering if NCES could pay for the replacement of this chromebook. Each machine costs \$230.00 to replace. Sheri indicated that we have not used our 2019-20

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budget line item for "miscellaneous funding requests from the school" - so we have the money set aside in the budget.

ELECTRONIC MOTION: Katherine Nanninga moved that NCES will cover the replacement cost of a damaged chrome book at a cost of \$230. Seconded by Kym Peters. all board members submitted an email voting in favor of this motion, carried.

6. Future Items

a. New family welcome phone calls

ACTION: Sheri will ask Debbie for a list of new family members, that we will use to invite new families to the pancake breakfast and let them know about NCES.

b. Correspondence reports

7. Closing – Annemiek

8. Adjournment

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Preschool Report - June 2020

Preschool in the province have been approved to open again following specific guidelines (<https://www.alberta.ca/assets/documents/covid-19-relaunch-guidance-preschools.pdf>). As such, all preschool programs, regardless of whether they are open or not, are required to complete a survey every week. These surveys are a mandatory requirement. The survey will go live every Friday morning and must be completed prior to Sunday evening at 6pm. I have contacted our Licensing Officer and let her know that we are not open and do not anticipate opening until October. I completed the survey for this week, please advise me if you would like me to continue filling out the weekly survey.

A summary of the current preschool guidelines include:

- allowing only 10 people at one time to gather (including staff and students) - considered a 'cohort' (8 children require 2 adults - so the max class size is 8 children)
- shared spaces, structures and toys that cannot be cleaned should not be used, sensory items such as sand and shared play-dough are not allowed, individual play-dough is okay
- Items that cannot be fully cleaned and disinfected such as books and puzzles should not be used unless they can be assigned to a particular group of 10 (cohort) and only used by that cohort.
- program attendance needs to reported weekly to the Ministry of Children's Services
- parent volunteers must wear a mask at all times
- parents must be asked to check their child's temperature daily before coming to preschool, and must fill out the screening tool every time they drop off their child.

I am assuming these guidelines are subject to change and could possibly be different by October. The program plan will need to be revised to include the intention to follow the new guidelines. This will have to be done in the fall to include the most up to date information. The revised plan will need to be submitted to the licensing officer three days before the opening date.

Minister Schulz has announced preschools will receive a \$1500 grant to assist with additional costs related to reopening. More details on this to come.